

From: [Jeff Watson](#)
To: ["odgconsult@earthlink.net"](mailto:odgconsult@earthlink.net)
Cc: [Jan Ollivier](#); [Kirk Holmes](#)
Subject: CB-10-00004 Brown Parcel Combination
Date: Friday, December 03, 2010 4:13:00 PM
Attachments: [CB-10-00004 Brown Additional Information Recieved.pdf](#)
[CB-10-00004 Brown Request for Comment.pdf](#)
[CB-10-00004 Brown Request for Confirmation EMail.pdf](#)
[CB-10-00004 Brown Application.pdf](#)

Dear Mr. Brown,

As I indicated during our phone conversation today, your parcel combination has not been fully processed. The demeanor, tone, and content of your portion of the conversation precluded me from adequately examining the file to discern its status.

The file indicates that:

The application was received on August 8, 2010.

The application was initially processed and a request for additional information was sent on August 31, 2010 (see attached)

The requested information was received from the applicant on November 18, 2010 (see attached)

The application was sent out for comment to KCDPW on November 19, 2010 (see attached)

As of the time of our phone conversation, I had not received comment from the Public Works planner.

Once comment has been received from the required departments and agencies, continued processing is triggered. I have contacted the DPW Planner and am expecting comments presently. Please be aware that:

Kittitas County Code 15A.03.040 stipulates that:

1. *Within 28 days after receiving a project permit application, the local permitting agency shall mail or provide in person a written determination to the applicant, stating either:
 - a. *That the application is complete; or*
 - b. *That the application is incomplete and what is necessary to make the application complete. An incomplete application shall expire after 180 calendar days unless the requested supplemental information is submitted in complete form.**

And:

Kittitas County Code 15A.03.090 stipulates that:

1. *Except as otherwise provided for in this title, Kittitas County shall issue its notice of final decision on a project permit application within 120 days after Kittitas County notifies the applicant that the application is complete. (Ord. 2000-07; Ord. 98-10, 1998)*

The site plan submitted with your application did not contain sufficient information to discern the parcels involved in your application. The parcel numbers indicated as of that time, had not been mapped or created due the recent approval (July 23, 2010) of the Longbine Short Plat (SP-10-0002). Because your application did not contain sufficient information for processing, the 120 day processing clock was not started. You were contacted within the 28 day time frame with a request for additional information; you did not respond for 2 ½ months. Processing continued the following day. Kittitas County Code 15A.03.090 mandates that a decision be rendered on or before March 18, 2011. I am confident that this process can be finalized by then. The name and phone numbers (see the Cc of this email for their email addresses) of my immediate supervisor and department head, should you or your lawyer wish to discuss this matter further are:

Jan Ollivier 509-962-7610 Interim Planning Manager
Kirk Holmes 509-962-7692 Interim Planning Director

Jeff Watson
Planner I

Kittitas County Community Development
Services
411 N. Ruby Street, Suite 2
Ellensburg, WA 98926
jeff.watson@co.kittitas.wa.us
P: 509.933.8274
F: 509.962.7682



"Building Partnerships-Building Communities"

All e-mail sent to this address will be received by the Kittitas County e-mail system and may be subject to Public Disclosure under RCW Chapter 42.56 and is subject to archiving and review by someone other than the recipient.